

FEEs

BOOKKEEPING

In Office	\$70/HR
ONSITE - (At Your Location)	\$105/HR
TRAINING	\$150/HR
TAX TIME (JAN - APRIL)	\$105/HR

***** (Minimum 1 hr) *****

Tax Representation before IRS/ODR

\$175.00/hr

PAYROLL -- PER PAY PERIOD

2 or less employees
\$ 10.00 increments for each
Additional 2 employees

\$55

Direct Deposit \$3.each
MICR Checks \$2 each

SHORT/NEXT DAY PAY 25

INCLUDES MONTHLY TAX DEPOSIT/Payroll Registers/Paystubs

QUARTERLY REPORTS

65/hr Per Quarter

FEDERAL 941
OREGON OQ AND 132

YEAR END REPORTS

\$65

W - 2
1099

\$10.00 EACH
\$10.00 EACH

WORKERS COMP REPORTS (SAIF..etc)

start @ \$70.00 each

Public Notary:

\$10 per stamp

\$10 per witness signature

COPIES

\$0.25 EACH

FAXES

Local

PAGE 1

PAGE 2+

\$5.00

\$3.00 EACH

Monthly Admin Fee

3%